

COVID SECURE GUIDANCE FOR TAKING CONTROL OF GOODS AND GUIDANCE ON LOCAL LOCKDOWNS

COVID-19 secure guidance for Enforcement Agents (also known as bailiffs) using the Taking Control of Goods process



A COVID-19 risk assessment has been carried out and DCBL has shared the results with the people who work here. All local area lockdown guidance will be observed for each region and will be reviewed on a regular basis.



The entire team at DCBL including its Enforcement Agents have carried out Highfield accredited training covering 'Infection prevention and control including COVID 19'.



DCBL's Enforcement Agents have received additional Vulnerability training to ensure that those who may have been impacted by Covid-19 are signposted to debt advice organisations and are given adequate opportunity to get assistance and advice.



DCBL's Enforcement Agents have been supplied with and have been provided training in the use of, appropriate Personal Protective Equipment (PPE).



In addition to DCBL's office-based employees, all teams including Field based Enforcement Agents have cleaning, handwashing, and hygiene procedures in place along with the corresponding training, which exceeds government guidance.



Every reasonable effort to maintain social distancing (2m, or 1m with appropriate risk mitigation where 2m is not viable) has been applied as far as possible throughout the entire team including field-based Enforcement Agents.

Employer

Direct Collection Bailiffs Ltd

Signed on behalf of employer

Date 23rd August 2020